



## APPLICATION FOR EMPLOYMENT

We are an equal opportunity employer and do not unlawfully discriminate in employment. No question on this application is used for the purpose of limiting or excluding any applicant from consideration for employment on a basis prohibited by local, state, or federal law. Equal access to employment, services, and programs is available to all persons. Those applicants requiring accommodation to the application and/or interview process should notify a representative of the organization.

Applicant Name: \_\_\_\_\_ Date: \_\_\_\_\_

Position(s) applied for or type of work desired: \_\_\_\_\_

Current Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Telephone Number: ( ) \_\_\_\_\_

Drivers license number: \_\_\_\_\_

Type of employment desired: \_\_\_\_\_ full time \_\_\_\_\_ part time \_\_\_\_\_ temporary

Date you will be available to work: \_\_\_\_\_

- 1) Are you able to meet the attendance requirements? \_\_\_\_\_ Yes \_\_\_\_\_ No
- 2) Are you available to work weekends or holidays? \_\_\_\_\_ Yes \_\_\_\_\_ No
- 3) Do you have any objection to working overtime if necessary? \_\_\_\_\_ Yes \_\_\_\_\_ No
- 4) We may conduct training on days you have other obligations. Is your schedule flexible so you may come in to training? \_\_\_\_\_ Yes \_\_\_\_\_ No
- 5) Do you have a reliable means of transportation to and from work? \_\_\_\_\_ Yes \_\_\_\_\_ No
- 6) Can you travel if required by this position? \_\_\_\_\_ Yes \_\_\_\_\_ No
- 7) Have you ever been previously employed by our organization? \_\_\_\_\_ Yes \_\_\_\_\_ No
- 8) Can you submit proof of legal employment authorization and identity? \_\_\_\_\_ Yes \_\_\_\_\_ No
- 9) If you are under 18, can you furnish a work permit if it is required? \_\_\_\_\_ Yes \_\_\_\_\_ No
- 10) Are you, or do you plan to be, in school at any time while working here? \_\_\_\_\_ Yes \_\_\_\_\_ No
- 11) Do you presently have a job that you intend to keep? \_\_\_\_\_ Yes \_\_\_\_\_ No
- 12) Please indicate any obligations or commitments that may affect your schedule (such as travel plans or scheduled classes) \_\_\_\_\_

13.a) Have you ever been terminated from a job? \_\_\_\_\_ Yes \_\_\_\_\_ No

13.b) If yes, how many jobs have you been terminated from? \_\_\_\_\_

14.a) In the past ten years, have you ever been convicted of a felony, plead guilty to a felony charge, resulting in a conviction, or been incarcerated due to a felony? \_\_\_\_\_ Yes \_\_\_\_\_ No

14.b) If yes, please explain (a conviction will not automatically bar employment): \_\_\_\_\_

15) How were you referred to us? \_\_\_\_\_

16) Please indicate the days you CAN work below. List earliest and lasted times you can work.

Earliest time in: Mon \_\_\_\_\_ Tues \_\_\_\_\_ Wed \_\_\_\_\_ Thurs \_\_\_\_\_ Fri \_\_\_\_\_ Sat \_\_\_\_\_ Sun \_\_\_\_\_

Latest time out: Mon \_\_\_\_\_ Tues \_\_\_\_\_ Wed \_\_\_\_\_ Thurs \_\_\_\_\_ Fri \_\_\_\_\_ Sat \_\_\_\_\_ Sun \_\_\_\_\_

**EMPLOYMENT HISTORY**

Please provide all employment information for your past four employers starting with the most recent.

Employer: \_\_\_\_\_ Position Held: \_\_\_\_\_  
Address: \_\_\_\_\_ Telephone #: (    ) \_\_\_\_\_  
Immediate supervisor and title: \_\_\_\_\_  
Dates employed: from \_\_\_\_\_ to \_\_\_\_\_ salary started: \_\_\_\_\_, salary ended: \_\_\_\_\_  
Job summary: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_

Employer: \_\_\_\_\_ Position Held: \_\_\_\_\_  
Address: \_\_\_\_\_ Telephone #: (    ) \_\_\_\_\_  
Immediate supervisor and title: \_\_\_\_\_  
Dates employed: from \_\_\_\_\_ to \_\_\_\_\_ salary started: \_\_\_\_\_, salary ended: \_\_\_\_\_  
Job summary: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_

Employer: \_\_\_\_\_ Position Held: \_\_\_\_\_  
Address: \_\_\_\_\_ Telephone #: (    ) \_\_\_\_\_  
Immediate supervisor and title: \_\_\_\_\_  
Dates employed: from \_\_\_\_\_ to \_\_\_\_\_ salary started: \_\_\_\_\_, salary ended: \_\_\_\_\_  
Job summary: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_

Employer: \_\_\_\_\_ Position Held: \_\_\_\_\_  
Address: \_\_\_\_\_ Telephone #: (    ) \_\_\_\_\_  
Immediate supervisor and title: \_\_\_\_\_  
Dates employed: from \_\_\_\_\_ to \_\_\_\_\_ salary started: \_\_\_\_\_, salary ended: \_\_\_\_\_  
Job summary: \_\_\_\_\_  
Reason for leaving: \_\_\_\_\_

**OTHER SKILLS AND QUALIFICATIONS**

Summarize any job-related training, skills, licenses, certificates, and/or other qualifications:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**EDUCATIONAL HISTORY**

List school name and location, years completed, course of study and any degrees earned:

High School: \_\_\_\_\_  
College: \_\_\_\_\_  
Technical Training: \_\_\_\_\_  
Other: \_\_\_\_\_

## REFERENCES

List three reference names, telephone numbers and years known (do not include relatives or employers).

Name: \_\_\_\_\_ Telephone # (    ) \_\_\_\_\_ Years known: \_\_\_\_\_  
 Name: \_\_\_\_\_ Telephone # (    ) \_\_\_\_\_ Years known: \_\_\_\_\_  
 Name: \_\_\_\_\_ Telephone # (    ) \_\_\_\_\_ Years known: \_\_\_\_\_

*I hereby authorize Range, Guns and Safes LLC to contact, obtain and verify the accuracy of information contained in this application from all employers, educational institutions, and references. I also release from liability the potential employer and its representatives for seeking, gathering and using such information to make employment decisions and all other persons or organizations for providing such information.*

*I hereby authorize Range, Guns and Safes LLC to conduct any necessary investigation in regards of my background check as it relates to the position I am seeking and to the extent permitted by federal, state, and local law. I hereby release all parties from any liability in connection with the provision and use of such information.*

*I will agree to a drug test, if permitted by law, to be paid for by Range, Guns and Safes LLC (The results of any drug tests may, consistent with applicable law, be used to make employment decisions, including decisions relating to hiring and continued employment.)*

*I understand that any misrepresentation or material omission made by me on this application will be sufficient cause for cancellation of this application or immediate termination of employment if I am employed, whenever it may be discovered.*

*I understand and agree that this application for employment does not create a contract for employment or a guarantee of employment. I understand and agree that if I am hired, my employment is "At-Will" which means that my employment is for no definite period of time and either Range, Guns and Safes LLC or I may terminate the employment relationship with or without cause at any time, with or without any advance notice. I understand that only the General Manager may change the At-Will status of any applicant or employee and may only do so in writing.*

*I understand that any policies or procedures implemented by Range, Guns and Safes LLC in the event of my employment do not alter my At-Will employment status. I understand that Range, Guns and Safes LLC, in its sole discretion, may at any time change its personnel policies and may also change my job description, responsibilities, wages, and benefits.*

*I also understand that if I am employed, I will be required to provide satisfactory proof of identity and legal work authorization within three days of being hired. Failure to submit such proof within the required time shall result in immediate termination of employment.*

I represent and warrant that I have read and fully understand the foregoing, and that I seek employment under these conditions

Applicant signature: \_\_\_\_\_ Date: \_\_\_\_\_